

VENUE AND SAFETY INFORMATION FOR SCHOOL EXCURSIONS

Venue name	River Deep Mountain High			
Location	2/187 Katoomba St, Katoomba NSW			
Phone number	02 4782 6109	Fax number	02 4782 7630	
Web address	www.rdmh.com.au			
Insurance	Does the venue have public liability cover? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
Activity/program <i>Please list</i>	Recommended age group/fitness level/ prerequisite skills	Staff accreditation/ competence <i>for this activity/program</i>	Potential risks <i>List hazards/risks related to each activity/program and the venue</i>	Control Strategies <i>Outline strategies for ensuring visitor safety for this potential risk</i>
Abseiling Conducted on private property in south Katoomba. Adjacent to modern toilet facilities, First Aid room on site.	Year 3 to 12	Cert IV Outdoor Ed Current First Aid (Senior, Wilderness, or Remote Area)	Fall / Abrasions / Sprains / Fractures	Top belayed to instructor at all times Adult supervision above and below Instruction period for students prior to start Helmet and harness compulsory Suitable clothing and footwear required Safe Operating Procedures (SOP) in place for Activity and Emergency First Aid (Abrasions, Sprains, Fractures etc)
Bushwalking / Hiking / Expeditions	Year 3 to 12	Cert IV Outdoor Ed Current First Aid (Senior, Wilderness, or Remote Area)	Fall / Abrasions / Cuts / Sprains / Fractures / Snake bite / Spider bite / Stings / Lost / Sunburn / Exposure	Staff and Guides possess training and practical experience in Australian bush conditions, map to ground skills and protocols for instigating searches. Sunscreen and sunhat compulsory for students. Instruction period for students prior to commencement of walk. Suitable clothing and footwear required. Safe Operating Procedures (SOP) in place for Activities and Emergency First Aid (Bites, Stings, Abrasions, Sprains, Fractures etc). Additional risk management strategies, including walking on known paths only, are engaged.

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<p>Rock Climbing Outdoors</p> <p>Conducted on private property in south Katoomba. Adjacent to modern toilet facilities, First Aid room on site.</p>	Year 3 to 12	<p>Cert IV Outdoor Ed</p> <p>Current First Aid (Senior, Wilderness or Remote Area)</p>	Fall / Abrasions / Sprains / Fractures	<p>Top belayed to instructor at all times</p> <p>Adult supervision above and below</p> <p>Instruction period for students prior to start</p> <p>Helmet and harness compulsory</p> <p>Suitable clothing and footwear required</p> <p>Safe Operating Procedures (SOP) in place for Activity and Emergency First Aid (Abrasions, Sprains, Fractures etc)</p>
<p>Initiatives and Games Programs</p>	Year 3 to 12	<p>Cert IV Outdoor Ed or equivalent</p> <p>Current First Aid (Senior, Wilderness or Remote Area)</p>	Fall / Abrasions / Sprains / Fractures	<p>Adult supervision and instruction prior to commencement</p>
<p>Canyoning in National Parks</p> <p>Conducted at various locations within the Blue Mountains region</p>	Year 3 to 12	<p>Cert IV Outdoor Ed or equivalent</p> <p>Current First Aid (Senior, Wilderness or Remote Area)</p>	Fall / Abrasions / Sprains / Fractures	<p>Top belayed to instructor at all times. Adult supervision above and below. Instruction period for students prior to start. Helmet and harness compulsory. Suitable clothing and footwear required. Safe Operating Procedures (SOP) in place for Activity and Emergency First Aid (abrasions, sprains, fractures, etc)</p>
<p>Mountain Bike Riding</p>	Year 6 to 12	<p>Cert 1V Outdoor Ed or equivalent</p> <p>Current First Aid (Senior, Wilderness or Remote Area)</p>	Fall / Abrasions/ Sprains / Fractures	<p>Staff to have experience on the trip. Compulsory for participants to wear a helmet at all times and suitable clothing and footwear is required.</p> <p>Students to demonstrate riding ability before start and briefed on safe riding techniques.</p> <p>Participants to be informed of possible trail riding hazards. Walkers to be given right of way and party is to be kept together.</p> <p>Guide to carry tool kit and carry out any repairs during the ride. Saf Operating Procedures (SOP) in place for Activity and Emergency First Aid (abrasions, sprains, fractures, etc.)</p>

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Equipment <i>List any equipment, including personal protective equipment, to be provided for use during the activities/programs.</i>	
Helmets and harnesses (all less than 5 years old, inspected monthly) for all rope related activities such as abseiling, rock climbing, canyoning, high or low ropes courses	Compasses and maps for navigational exercises
Tents, backpacks, cooking equipment, sleeping mats for all expeditions. Mobile and or satellite phones used on expeditions.	Helmets for all bike riding
Wetsuits (and personal flotation vests, if required) for all canyoning activities	
	<i>Is all equipment at the venue maintained in accordance with the OHS Regulation and appropriate standards?</i> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Other requirements <i>Where relevant, list other requirements such as clothing, footwear and sun screen, that participants are required to bring. Indicate if any items are provided by the venue</i>	All schools are provided with a comprehensive list of requirements prior to arrival
	Students are to provide their own sheets or sleeping bags (dependant on level of accommodation), hat, sunscreen, torch, insect repellent, pillow, water bottle, personal toiletry items and appropriate closed in footwear

Supervision/services <i>List services provided by venue staff including briefings, guided tours, supervision of activities etc</i>	RDMH provides eco-friendly outdoor education and adventure based activities, along with teambuilding and leadership programs
	RDMH provides quality camping experiences through the supply of modern safari tents, stretcher beds and mattresses, and mobile kitchen facilities
	RDMH also provides their services to the Corporate sector, for teambuilding, leadership and adventure based learning.

Access	<i>Are access to and egress from the premises safe and without risk to health?</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	<i>Is the venue wheelchair accessible?</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	<i>Are disabled toilets available?</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Emergencies	<i>Are emergency procedures in place in the venue?</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	<i>Are staff trained to deal with emergency situations?</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

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Construction/ Maintenance/ Repair	<i>Are licensed personnel used for all construction, maintenance and repair work?</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
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First Aid	Are first aid kits available for each activity?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
	Is there a trained first aid officer at the venue?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
	Is a first aid room available?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

Child-related employment	Are employees of your organisation engaged in child-related employment as defined by the Commission for Children and Young People Act 1998 and the Child Protection (Prohibited Employment) Act 1998?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
	If yes, which Approved Screening Agency in NSW has registered your organisation as a child-related employer for the purpose of employment screening?		
	If your organisation is registered with an Approved Screening Agency in NSW, have all paid staff undergone employment screening?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Have all staff, paid and unpaid, completed a Prohibited Employment Declaration?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If unsure about the status of your organisation or these legislative requirements, contact should be made with the Employment Screening Unit of the NSW Department of Education and Training on (02) 9836 9200.			

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